Personnel Requisition

Department:	Date Needed:

| Location: AOG in Ft. Meade, MD, and other locations supported by AOG at each combatant command ||

| Job title: **HUMINT Program Manager** -(INSCOM GI)- Open and Contingent Upon Award ||

| Salary Range: ||

Security Clearance Current DoD TS/SCI Security Clearance with Counter Intelligence (CI) Polygraph	Type of position: ☒ Full-time Exempt

General Description: The **HUMINT Program Manager** shall provide an on-site program manager who shall direct, monitor and oversee the production of contractor draft products.

Job Duties: The **HUMINT Program Manager** is responsible for:
- receipt and distribution of tasks;
- regular interaction with government analysts, their managers, and supporting contractors to track progress and anticipate production bottlenecks, coordination of product meetings internal to NGIC;
- consolidation and transmission of irregular warfare and cyber products to the appropriate government POCs, and related tasks that may be required to ensure the effective conduct of all support activities.
- coordinating regularly with managers and customers, ensure the government is fully aware of issues affecting production of HUMINT collection products, and provide status briefings as required.
- producing intelligence assessments and intelligence information reports in coordination with the COR.

Work experience requirements:
Specialized experience
- 15 years successful managerial experience on US Army or DoD programs and projects that provided expert intelligence analysis services
- Expert knowledge of the intelligence cycle and the analytical process that acts on collection to produce information for intelligence databases and products
- Knowledge of intelligence oversight and security guidelines
- Excellent written and oral communication skills
- Excellent analytical skills

Desirable Experience:
- Superior understanding of DoD Intelligence processes, activities, standards, and available analytic tools
- Knowledge of and experience in planning and executing technical studies and reports for computer systems and computer networks
- Knowledge of and experience with HUMINT operations and tradecraft
- Must be U.S. citizen, with Current DoD TS/SCI Security Clearance with Counter Intelligence (CI) Polygraph

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Additional Information:

Potential for Teleworking: No

Schedule Requirements: This position shall require the individual to perform tasks during an eight (8) hour work day between the hours of 0900 through 1500 hours for work performed at HQ INSCOM, but is subject to change due to business objectives and goals.

Physical Requirements: This position primarily consists of working indoors in an office environment at the customer's location. Essential functions: The employee may be required to: sit, walk, or stand for extended periods, talk and hear with the ability to communicate, detect, converse with, discern, convey, express oneself, exchange information, to use the hands and fingers to operate, activate, use, prepare, inspect, place, or position, and see to detect, determine, perceive, identify, recognize, judge, observe, inspect, estimate, and assess.

Travel Requirements: Travel to other government facilities or other contractor facilities, during a COOP, while highly unlikely, may be required. All travel requirements (including plans, agenda, itinerary, or dates) will be pre-approved by the government (subject to local policy and procedures). Contractor personnel travel has historically been less than 10%.

Disclaimer: The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

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Education Requirements	**Required Desired**
	☒ ☐ MA or MS degree in Business, Computer Science, Engineering, Physics, or Mathematics

Certification Requirements	**Required Desired**
	☐ ☒ Certification as a Program Management Professional (or equivalent).

| To Apply for this Position: Apply on-line, which will generate an email with your attached resume | Update your resume with as much of the wording from this announcement as possible. **You must have the listed skills and experience in your resume to be selected for an interview.** For more information, visit www.pabulumconsulting.com >Intelligence Support > Careers |